

Steinmeyer Legacy Committee Meeting

7pm Wednesday 3rd January 2018

Meeting Room Comrie Medical Centre

1. Attending: Andrew Reid, Dr Phil Tipping, Ken Heiser, Mary Gavin, Gordon McCartney, Joan Carmichael, Lynne Douglas, Joyce Carnegie.

2. Apologies: Barbara Stewart and Gillian Brock

3. Minutes of 4th December 2017

Proposed: Gordon McCartney Seconded: Lynne Douglas – Approved with changes to Rural Hall note

Matters Arising:

Paperwork from Rural Hall had gone to Treasurer; Rural Hall letter of intent, written by Chair, had been sent to P&K LEADER; Donation to Parish Church has been paid.

4. Legacy Committee Meetings:

A. Noted that Committee meetings should follow standard practice, with members indicating wish to speak and being called by the chair.

B. Declaration of personal interest/potential conflict of interest - it was suggested that most of the Committee have an interest in one or more of the proposals, but that this should only be seen as a matter requiring declaration and consideration if the Committee member might benefit personally or had a partner or close relative, who might gain personally. It was suggested that such personal interest and potential conflict of interest should be declared during the first committee discussion of relevant matters, and would not require a declaration before further discussions.

C. Other Interests – It was noted from the Chair that committee members with an interest on matters which would not bring them personal financial or other material benefit should be able to contribute to any committee discussions and vote on any matters concerned with that interest. It was also noted that proposed rules for dealing with personal interests are set out in the draft governing document for the Legacy Committee and will be finalised along with the other matters there.

5. Finance:

Lynne had met with CDT Treasurer, Bob Hughes, and CDT Finance Officer, Andy Hemmings, on 11th December 2017. The legacy fund is in an account with Triodos Bank. At that date in December, the account had: £385,615.27 with interest accrued over the previous 12 months of £433.63 - Audit costs had been £260 (5% of the CDT total), printing had cost: £166.58, CCC £37.50+£22(£60), Journal £259.62, Court Costs in Germany related to the Will settlement had been £852.44, with total expenditure therefore at £1,598.64. Any payments at the moment up to £5,000 have to be made through CDT. The Trust is anticipating the Legacy Committee establishing a separate charity, with its own independent bank accounts, and recommended the establishment of an Investment and a current account. Lynne will investigate options for current and savings accounts, including details of interest rates, and check the £85,000 maximum compensation conditions.

6. Legacy Funding Applications:

A. Application Form approved by Committee, including a note that organisational accounts may be submitted by applicants in place of completing the financial tables form, and a note that the committee might seek additional information, including financial and/or organisational details, from applicants.

7. Legacy Funding Work Programme

A. Mobility and Transport - The Committee discussed the December report from the Transport Group. The Committee decided that the CoCo Bus Committee should be asked for an application about funding for a replacement CoCo. It was noted that could be reserved for this purpose since it would not be appropriate to transfer substantial funds to the CoCo Bus Committee for future use, when these funds could be providing income for legacy purposes until needed for the CoCo bus service.

The Legacy Committee anticipated additional applications from the CoCo Bus Committee for a funding contribution towards:

- the cost of training to meet the regulatory requirements of certain volunteers,
- the expenses incurred in investigating and improving coordination of services for people with limited mobility, who need assistance to get to the village shops and elsewhere;
- the production of information about existing commercial and voluntary transport services available to people in the village.

Committee members expressed the view that there are older people with seriously impaired mobility and unable to get to bus stops across the whole village, and not just in the Tay Avenue area, which is the focus of work by the Transport Group. The Committee wanted to see any special transport assistance available throughout the local area. Befriender support would also need to be available for some people to use a door to door service, with assistance to, on and off buses, and at destinations.

The Legacy Committee noted that the Transport Group's report was looking for proposals concerning Mobility Scooters or bikes/trikes etc to be taken forward elsewhere, and that, with early action needed, the Transport Group aiming to complete its work and "to make itself redundant", as quickly as possible. The Legacy Committee agreed that the CoCo Bus Committee should be requested to draw up a business plan to help the village with the transport needs, identified and worked on by the Transport Group

B. First Response - Whilst it was the understanding of the Legacy Committee that First Response has no immediate need for financial purposes, a legacy funding application form should be sent to First Response to complete and submit about future funding needs.

C. Spend part/ Invest the rest - The Legacy Committee decided that investment decisions should be made when it becomes possible to take account of the cost of implementing development proposals. It was agreed that Lynne should make enquiries to establish the main issues concerning investment.

D. St Kessog's Square meeting area/ garden - Plans are with the Parish Church. It was agreed that a few Legacy Committee members should meet with the church working group to discuss what is required, and what might be appropriate for legacy funding.

E. White Church Loop System - It was reported that an application form would be submitted following a consultation meeting with local people with hearing impairments about the issues which need to be addressed and about the proposed improvements, as there is a need not just for a loop system for hearing aid help but also for an upgrading to the White Church amplification system.

F. Rural Hall work contribution - The Committee discussed the application for £60,000. HMRC had confirmed the potential for certain items to be zero rated, and the amount required would be reduced. It was noted that the community voting paper had described the project as 'Rural Hall improvements contribution Part funding of renovation – urgent decision to secure match funds.' Committee members presented their different views about the proposal. There was a consensus that legacy funds should be provided for the developments, but there were different views about the amount to be granted. It was also suggested that the decision should be postponed until all committee members were present. The Committee voted to proceed with the eight members present. Five members voted to give £60,000 and three voted for a lesser amount. As there were two members missing and the quorum and casting vote rules had not been approved, the Chair called for

another meeting to finally decide the amount to be allocated, with a casting vote used at that meeting if necessary.

G. Information directory leaflets advice - not discussed

H. Silver Circle support -- Application form to be provided to the Silver Circle for completion and submission.

I. Grants for organisations for older people - The Committee discussed a proposal to give all village organisations a set amount of grant funding, and voted unanimously, with one abstention, against the idea. It was agreed that applications forms should be available to village organisations, and that they would need to identify specific needs.

J. Social/advice/centre-workshop/men's shed - Phil had met with Shona Fowler, P&K Healthy Communities, who had offered to meet with interested parties in the village, and would advertise and set up a public meeting and mail shot those that have expressed an interest. Tim Green of Age Scotland would also be involved in this exercise. It was agreed that Gordon McCartney and Ken Heiser should meet with Shona Fowler to take this proposal forward.

K. Social/Care - Respite-Care Cooperative - Mary reported discussions between Caledonia Care and Social Work about respite/step down at Cameron Court. PKAVS is also looking to take forward the work discussed with the Interim Legacy Committee. Some members of the Legacy Committee expressed an interest in attending a meeting about this, on the understanding that it would be not be as Legacy Committee work.

8. Legal Status of Committee - Scottish Charitable Incorporated Organisation

it was agreed to consider the draft governing document for the Legacy Committee as an SCIO at the next meeting. Andrew will source the application form, and enquire about the process of registration as a charity. Lynne raised issues about the rules concerning publication of the contact details of Legacy Committee members. Andrew asked the members to consider the draft terms to be decided.

9.A.O.C.B.

A. Communications- minute circulation, public and on line posting

The Committee agreed to the circulating the minutes to Comrie Community website, Comrie Facebook Page and to CDT for its website and Facebook pages.

Greg Russell of the Sunday Herald had been in touch with Andrew regarding an article on legacy developments he wanted to write for the Sunday Herald. It was decided not to provide any until some decisions have been made about legacy expenditure.

B. Lynne asked about an email address for the Committee - Andrew said an email had been set up comrielegacy@gmail.com

C. Joan suggested pursuing the potential use of specific vacant shop premises in Drummond Street, and it was agreed that a site visit could be made by Joan without engaging in any formal discussions.

10. Next Meeting - Wednesday 24th January 2018 at 7pm in the meeting room Comrie Medical Centre.